CONCEPT

Proposal
- Project Initiation
- Prepare Proposal
- Prepare Component Assignment Brief
- Review & Approval

P1

Business Case
- Prepare Preliminary Project Plan
- Prepare Business Case
- Review & Approval
- Prepare Handover Package

P3

Options Analysis (What)
- Comparative Evaluation of Options
- Prepare Options Analysis
- Review & Approval

P2

DEVELOPMENT

Project Administration
- Appoint Project Manager
- Form Project Team
- Setup Project Office
- Establish Advisory Group
- Setup Financial Management Structure

P4

Establish Contracts
- Survey Market
- Prepare Contract Documentation
- Invite Offers
- Evaluate Offers
- Negotiate
- Obtain Approvals

P6

Project Plan
- Review Documentation
- Confirm Scope
- Develop Implementation Plan
- Develop Resource Mgt Plan
- Develop Risk Mgt Plan
- Develop Schedule
- Develop Estimate & Cashflow
- Determine Reporting
- Develop Procurement Plan
- Develop Quality Plan
- Develop Communications Plan
- Document Project Plan
- Review & Approval

P5

Pre-Start Review
- Brief Team / Contractors
- Brief Customer & Key Stakeholders

P7

IMPLEMENTATION

Manage Project Plan
- Monitor Progress
- Manage Isues
- Manage Change
- Report Progress

P8

FINALISATION

Handover
- Confirm Physical Completion
- Confirm Receipt of all Documentation
- Confirm Maintenance Arrangements
- Prepare Handover Report
- Review & Approval

P9

Close-out
- Close Project Office
- Close Project Files
- Close Financial Accounts
- Value & Register Asset
- Disband Team

P11

Evaluate Project Performance
- Evaluate against Success Criteria
- Prepare Completion Report (PCR)
- Review & Approval

P10

Post Implementation Review
- Convene a Post-implementation Review Team
- Plan the Review
- Undertake the Review
- Prepare Post Implementation Review Report
- Review & Approval

P12

PROJECT MANAGEMENT

External Communications

External Communications

External Communications

WORK MANAGEMENT

Develop Options
- Develop Preliminary Functional Requirements
- Identify Options
- Develop Options

W1

Develop Preferred Option
- Prepare Preliminary Specification/Design

W2

Options Analysis (How)
- Review All Documents
- Analyse Technical / Delivery Options
- Define Broad Work Packages

W3

Requirements Definition
- Define Element Requirements
- Establish Cultural Heritage Requirements
- Determine Environmental Management Requirements
- Determine Safety Requirements
- Prepare the Requirements Specification
- Detail Work Packages

W4

Detailed Design
- Confirm Requirements with Customer
- Review existing Technology
- Survey available Products
- Design
- Customer Approval

W5

Produce Outputs
- Establish Workplace / Site
- Deliver Project Outputs

W6

Test & Review
- Prepare for testing
- Test Elements
- Test System
- Prepare for commissioning

W7

Commission
- Commission

W8

On-Q Project Management Framework
Generic project process flow

Note: Numbering shows the general order of activity commencement
Project Management (P)
Work Management (W)